



Motivating and Managing Successful Project Teams Course Outline

Course Overview

Project success depends on choosing, motivating, and leading the project team. This course, based on PMI®'s *PMBOK® Guide, Sixth Edition*, focuses on improving the project manager's human resource expertise, from initial planning through project closure. Participants will apply all course principles to a work-related case study taken directly from their work environment. At course completion, students will be able to develop a human resource plan, acquire optimal team members, develop and motivate team members, and manage team members to accomplish project goals.

This course is designed for all project managers and project team leaders. Participants will earn 14 PDUs upon completing this course.

Course Details

Class Duration	2 days (14 contact hours)
Course Materials Provided	Student manual and electronic files
Course Price	\$995 per participant. Special group pricing available.
PMI Course Number; PDUs	3446T5DIIN; 14 PDUs

Prerequisites

Project management or leadership experience helpful, but not required.

Instructors

We hand pick our instructors to ensure you receive a top-quality educational experience. Some of our instructors have over 20 years of experience in the field, as well as years of adult education experience. We require that our instructors have a minimum of 10 years of experience in the subject matter they deliver, as well as at least three years of adult education classroom experience. Your training class is only as good as your instructor.

Our founder, Brian Salk, PhD, PMP®, PMI-ACP®, personally hires and trains all of our instructors. Our instructors attend Dr. Brian's intensive train-the-trainer session, designed to help instructors deliver effective, interactive, and informative training sessions that are tailored to the unique learning styles of adult students. Dr. Brian's highly interactive teaching style is based on proven educational theory and over 25 years of practice. He has won the prestigious Worldwide Excellence in Training award four times.

Pinnacle Professional Development, LLC

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For sales information, contact Brian Salk, PhD 586-295-2519; brian@pinnacleprodev.com

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Lesson 1: Project Resource Management

Overview

- Human Resource Skills for the Project Manager (or Agile Coach)
- Conducting Icebreakers
- Project Resource Management Overview
- Project Resource Management Processes
- Project Management Competencies (3.4)
- Leadership: Politics, Power, and Getting Things Done (3.4)
- Comparison of Leadership and Management (3.4.5)
- Case Study Selection

- Create Resource Calendars
- Develop Team
 - Develop Project Team Overview
 - Ground Rules
 - Tuckman Ladder: Form, Storm, Norm, Perform, Adjourning
 - Team Performance Assessment
 - Team Building
 - Team Building – Personality Profiles
 - Collaborative Decision Making: Delphi, Majority and Plurality Decision Making
 - Recognition and Rewards
 - Expectancy Theory
 - Maslow's Hierarchy Of Needs
 - Operant Conditioning

Lesson 2: Planning Processes

- Plan Resource Management
 - Create a Resource Management Plan
 - Create a Team Charter
 - Create a Project Organizational Chart
 - Create a Roles and Responsibilities Chart
 - Determine Staffing Particulars
 - Create a Resource Histogram
- Estimate Activity Resources
 - Create a Resource Breakdown Structure
 - Estimate Activity Resources

- Manage Team
 - Performance Problems
 - Counsel Performance Problems
 - Challenging Stakeholders
 - Stress Management
 - Sources of Project Stress
 - Stress Management Techniques
 - Conflict Management and Resolution
 - Views of Conflict
 - Sources of Project Management Conflict
 - Conflict Resolution Survey
 - Conflict Resolution Techniques

Lesson 3: Executing Processes

- Acquire Resources
 - Perform a Multi-Criteria Decision Analysis
 - Acquire Contract Resources
 - Optimize Virtual Teams
 - Best Practices
 - Social Identity Theory
 - Virtual Teams and Social Identity Theory
 - Team Building Activities for Virtual Teams
 - Cultural Diversity
 - Individualism and Communitarianism
 - Perspectives of Time and Space
 - Fate and Personal Responsibility
 - Face and Saving Face
 - Body Language

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