PMBOK® *Guide* Foundations Course Outline

Course Overview

This course introduces participants to the best practices of project management, as found in the Guide to the *Project Management Body of Knowledge (PMBOK®) Sixth Edition*. The *PMBOK® Guide* is authored and maintained by the Project Management Institute, a non-profit organization that collects and disseminates project management principles and practices found to improve the performance of projects and the organizations that run them. Participants will apply all course principles to a case study taken directly from their work environment.

Course Details

Class Duration	1 day, (7 contact hours)
Course Materials Provided	Electronic course files, including participant manual and templates
Course Price	$495 per participant. Special group pricing available.
PMI Course Number; PDUs	3446J2SPP3; 7 PDUs

Prerequisites

Some experience working on projects helpful, but not required.

Instructors

We hand pick our instructors to ensure you receive a top-quality educational experience. Some of our instructors have over 20 years of experience in the field, as well as years of adult education experience. We require that our instructors have a minimum of 10 years of experience in the subject matter they deliver, as well as at least three years of adult education classroom experience. Your training class is only as good as your instructor.

Our founder, Brian Salk, PhD, PMP®, PMI-ACP®, personally hires and trains all of our instructors. Our instructors attend Dr. Brian's intensive train-the-trainer session, designed to help instructors deliver effective, interactive, and informative training sessions that are tailored to the unique learning styles of adult students. Dr. Brian's highly interactive teaching style is based on proven educational theory and over 25 years of practice. He has won the prestigious Worldwide Excellence in Training award four times.

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Lesson 1: Project Management Introduction
- Project Management Introduction Overview
- Defining Projects (1.2.1)
- The Importance of Project Management (1.2.2)
- Project, Program, Portfolio and Operations Management (1.2.3)

Lesson 2: The Environment in Which Projects Operate
- The Environment in Which Projects Operate Overview
- Project Management Office

Lesson 3: The Role of the Project Manager
- The Role of the Project Manager Overview (3.1)
- Project Management Competencies (3.4)
- Levels of Skills Capability (3.4)
- Comparison of Leadership and Management (3.4.5)

Lesson 4: Initiating Processes
- Initiating Process Group Overview
- Develop Project Charter (4.1)
- Identify Stakeholders (13.1)

Lesson 5: Planning Processes
- Planning Process Group Overview
- Section A: Management Plans
  - Develop Project Management Plan (4.2)
  - Plan Communications Management (10.1)
  - Plan Procurement Management (12.1)
  - Plan Stakeholder Engagement (13.2)

- Section B: Scope, Schedule, and Cost Processes
  - Collect Requirements (5.2)
  - Define Scope (5.3)
  - Create WBS (5.4)
  - Define Activities (6.2)
  - Sequence Activities (6.3)
  - Estimate Activity Resources (9.2)
  - Estimate Activity Durations (6.4)
  - Develop Schedule (6.5)
  - Estimate Costs (7.2)
- Section C: Risk Processes
  - Identify Risks (11.2)
  - Perform Qualitative Risk Analysis (11.3)
  - Plan Risk Responses (11.5)

Lesson 6: Executing Processes
- Executing Processes Overview
- Direct and Manage Project Work (4.3)
- Manage Project Knowledge (4.4)
- Develop Team (9.4)

Lesson 7: Monitoring and Controlling Processes
- Monitoring and Controlling Process Group Overview
- Monitor and Control Project Work (4.5)
- Perform Integrated Change Control (4.6)
- Validate Scope (5.5)
- Control Scope (5.6)
- Control Schedule (6.6)
- Control Costs (7.4)

Lesson 8: Closing Processes
- Closing Process Group Overview
- Close Project or Phase (4.7)

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